



ASHTABULA COUNTY
 BUILDING DEPARTMENT
 25 W. JEFFERSON STREET
 JEFFERSON, OHIO 44047-1092
 P: (440) 576-3737 F: (440)576-3739

Where great things happen.

RESIDENTIAL PERMIT APPLICATION

PERMIT NUMBER: _____

DATE OF APPLICATION: _____

OWNER INFORMATION:

NAME: _____
 ADDRESS: _____
 CITY: _____
 CELL: _____
 EMAIL: _____

GENERAL CONTRACTOR INFORMATION:

NAME: _____
 ADDRESS: _____
 CITY: _____
 CELL: _____
 EMAIL: _____

MECHANICAL CONTRACTOR INFORMATION:

NAME: _____
 ADDRESS: _____
 CITY: _____
 CELL: _____
 EMAIL: _____

PROJECT INFORMATION:

PROJECT TYPE: _____
 PROJECT ADDRESS: _____
 TWP/VILLAGE/CITY: _____
 PROJECT VALUE: \$ _____
PARCEL NUMBER: _____

IS PROJECT LOCATED IN FLOOD PLAIN Y N
 If yes, contact the Floodplain Administrator (440) 576-3737

PERMIT TO BE: PICKED UP MAILED*
 *Note: Shipping fees for mailed drawings will be applied to building permit fee

PAYMENT TYPE: CASH CHECK # _____

ELECTRICAL CONTRACTOR INFORMATION:

NAME: _____
 ADDRESS: _____
 CITY: _____
 CELL: _____
 EMAIL: _____

PROJECT DATA:

BASEMENT AREA (s.f.) _____ TEMPORARY ELECTRIC GENERATOR
 FIRST FLOORS AREA (s.f.) _____ ELECTRIC SPECIAL INSPECTIONS
 SECOND FLOOR AREA (s.f.) _____ BUILDING
 GARAGE FLOOR AREA (s.f.) _____ MECHANICAL
 PORCH/DECK AREA (s.f.) _____ FIREPLACE/WOOD STOVE

REQUIRED OTHER AGENCY APPROVAL REQUIRED PRIOR ISSUING BUILDING PERMIT (If applicable)

ZONING PLUMBING (Health Dept.) SEWER (Health Dept.) SITE PLAN (PROPERTY LAYOUT)

CERTIFICATION: I certify that I am the owner or owner’s authorized agent. All information contained in this application is true, accurate and complete to the best of my knowledge. I acknowledge that I am responsible for all fees associated with this submittal. All official correspondence in connection with this application should be emailed or sent to my attention at the address listed above.

 Print Name Signature Date

NOTE: THE DOCUMENTATION THAT ACCOMPANIES THIS APPLICATION WILL BE REVIEWED FOR CONFORMANCE WITH THE CURRENT EDITION OF THE OHIO RESIDENTIAL CODE ONLY. IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN ALL OTHER APPROVALS REQUIRED PRIOR TO THE START OF CONSTRUCTION (I.E. ZONING, PLUMBING, EPA, ETC.).